

**HALL MEMORIAL LIBRARY  
BOARD OF TRUSTEES' MEETING  
May 21, 2013**

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TOWN OF ELLINGTON  
TOWN CLERK'S OFFICE

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:37 PM. Members present were Mary Blanchette, Mary Clements, Peter Nickerson, Janet Wieliczka, Jeanne Zulick (arrived at 8:00 PM), and Susan Phillips, Library Director. Marcia Downs was present as Recording Secretary.
- II. Citizen's Forum –Francie Berger was present for this meeting. As a Staff Member, she suggested that Staff Members be invited to attend the regular Board of Trustees meetings to offer input and to gain knowledge of the function of the Board.
- III. Approval of Minutes of the April 16, 2013 Meeting (/Blanchette/Wieliczka). The minutes were reviewed by the members present and were unanimously approved as written.
- IV. Treasurer's Report – The Treasurer's Reports for the months of April and May 2013 were read. Income and expenses were discussed.
- V. Current Year Budget – Sue Phillips distributed a copy of the 2012/13 Year-to-Date Budget for review. Expenses are on target to finish up this fiscal year.
- VI. Library Director's Report –Susan Phillips distributed copies of the Director's Report dated 5/21/13. The report was read and discussed. Many building repair projects were reported on.
- VII. Friends of the Library Report – Pete Nickerson reported that the Friends will once again be funding the summer reading program.
- VIII. Old Business – Long Range Planning – No discussion.
- IX. New Business – 2013 – 2014 Budget – As of this evening, the 2013-2014 Budget passed. Further discussion will be held at the next regular meeting.
- X. Trustees' Concerns – None.
- XI. Correspondence – The Board received a thank you note from Gail Avino for the gift card from the Garden Barn in honor of her retirement.
- XI. Adjournment – The meeting was adjourned at 9:00 PM (Clements/Wieliczka) by unanimous vote.

Respectfully submitted,



Marcia H. Downs